

Mariner Software

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How to export library item source files directly to Email

Jim Henson - 2015-03-25 - in Exporting from Paperless

In Paperless, library items can be exported directly to a new email message (in supported email clients). Exporting a library item in this manner will create a new email message in your Mac's default email client, with the source file for the Paperless library item attached to the message.

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How do I export library items via email?

Library items can be exported directly to a new email message by following these steps:

1. In the Paperless library window, select the library item.
2. Issue the Email command. This can be done in one of two ways:
 - Select Email... from the File menu.
 - Click the Email button in the Paperless toolbar.

After this has been done, a new email message should appear in your Mac's default email client, with the library item source file appearing as an attachment to the message.

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Which email clients can I use to export library items with the Email command?

- Apple Mail (Apple, distributed with OS X)
- Mailsmith (Stickshift Software)
- Microsoft Entourage (Microsoft)
- Microsoft Outlook for Mac (Microsoft)
- Postbox (Postbox, Inc.)
- Postbox Express (Postbox, Inc.)
- Mozilla Thunderbird (Mozilla)

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Which email clients cannot be used with the Email command?

- Any client not listed here.

- Web-based email. If you access email within your Web browser (e.g. Safari, Chrome, or Firefox), it will not be possible to use the Email button to send email.

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