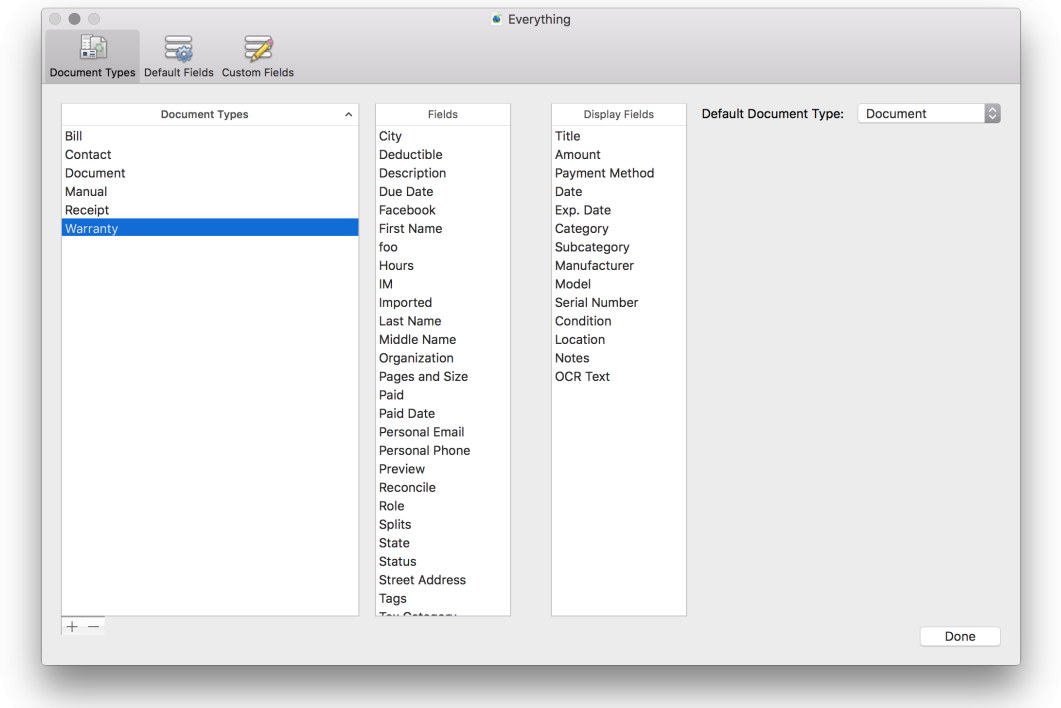
Mariner Software

How can I create a custom Document type?

Corey Johnson - 2024-04-24 - Paperless for Mac OS

To create a New type:

0. Choose View>Show Library Configuration...



1. Click the plus (+) button under the Document types window.
2. Name the document type.
3. choose the fields to display by dragging a field from the fields list into the display list. Reorder fields by dragging and dropping them.
4. Click Done.